



MAHILA P.G. MAHAVIDYALAYA

ACCREDITED B+ BY THE NAAC (UGC)

RECOGNIZED AS MODEL COLLEGE BY RAJ. GOVT.

Kamla Nehru Nagar, Soorsagar Road, Jodhpur-342009

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Internal Quality Assurance Cell (IQAC) Minutes of Meeting held on 4th July, 2016

The following members were present in the meeting-

1. Dr S P Vyas, Member, Management
2. Dr Manorama Upadhyaya, Principal and Chairperson IQAC
3. Dr Avinash Bohra, Coordinator IQAC
4. Dr Ranjana Upadhyaya, Member
5. Dr. Anil Purohit, Member
6. Dr Pragya P Harsha, Member
7. Dr Asha Sharma, Member
8. Ms Tina Vyas, Member

- Agenda: 1. Auditing and evaluation of plan proposed and executed in the last session.
2. Planning of proposals for implementation during the current academic session.

The following points were discussed:

1. The Chairperson of IQAC welcomed the members to the meeting.
2. The Chairperson discussed the report of IQAC for the previous session and gave suggestions that more emphasis be laid on extension activities and programs related to raising awareness and responsibility in the students.
3. The committee was informed about the two-day seminar funded by ICHR being organized by the Department of History and the preparations regarding it. The theme for this year' R.P Vyas Memorial lecture series was also discussed in the meeting.
4. Construction of rooms as per grievance submitted is undergoing at IInd floor.



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5. The Chairperson discussed the status of preparations for the organization of the 22nd ICF National Conference in collaboration with Lachoo Memorial and gave necessary directives regarding formation of committees for different tasks of the conference.
6. Proposals for activities for outreach extension- Swachh Bharat Abhyaan Initiative along with the NSS unit were discussed.
7. Committee member proposed a workshop on PHP for students of BCA.
8. The Coordinator discussed the status of the plans that were proposed in the last academic session regarding submission of online teacher's diary and progress report and informed the committee that there was scope for improvement in the formats and a technical session for helping the teachers regarding the online submissions was necessary for seamless data collection and interpretation.
9. Regarding the provision of quality of knowledge transfer and improving skills, the coordinator said that the student seminars, tests and other forms of interactive assessments were conducted through the year and students liked these approaches and were benefitted by them.
10. The Academic Calendar for the session was presented in the meeting and the same was uploaded on the website as per the recommendation of the committee members.
11. The Chairperson suggested the organization of a Youth Parliament for the students of all faculties which would be turn out to be an innovative way to edify students regarding the working system of the government. The idea was appreciated by the committee and the directions for the preparations for the same were discussed.



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12. The Coordinator also brought to the knowledge of the committee that a proposal for organization of a National Conference under the guidance of the Academy of Plant Sciences (APSI)- the APSI Scientist Meet has been approved and preparations regarding it were underway.
13. A proposal for IGNOU Study Centre should be sent, so the students can benefit from the certificate and diploma courses along with their regular studies.
14. A plan for opening up an IGNOU Study centre to not only help the students of the college with more diversified courses of vocational nature but also to help the localities in carrying out distance education was discussed in the previous meetings. A proposal for this will be sent to the Regional Centre for IGNOU here in Jodhpur.
15. The members discussed about the ecofriendly initiatives during the previous year and the additions that could be made to this. Suggestion of felicitating and gifting plants instead of mementos was discussed by the committee.
16. Meeting was concluded by the Coordinator.
17. Dr Ranjana Upadhyaya delivered the vote of thanks.

IQAC Chairperson



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Internal Quality Assurance Cell (IQAC) Minutes of Meeting held on 12th September, 2016

The following members were present in the meeting-

1. Dr S P Vyas, Member, Management
2. Dr Manorama Upadhyaya, Principal and Chairperson IQAC
3. Dr Avinash Bohra, Coordinator IQAC
4. Dr Ranjana Upadhyaya, Member
5. Dr. Anil Purohit, Member
6. Dr Pragya P Harsha, Member
7. Dr Asha Sharma, Member
8. Ms Tina Vyas, Member

Agenda :

1. To communicate the plan of action proposed by IQAC for academic session 2016-17 as discussed in the previous meeting held in July.
2. To discuss and invite new initiatives to be taken for quality enhancement of the academic and research activity.

The following points were discussed:

1. The Coordinator, IQAC welcomed the Chairperson, management and members of IQAC and briefed them about the agenda of meeting.
2. A follow up regarding the implementations and suggestions for plans related to
3. The Chairperson also informed the members that the pass percentage this year too was above 90% for all the courses across all the streams and being 100% for many of the subjects. The committee commended the hard work of the students and teachers.
4. Discussion regarding the theme pertaining to a Social issue for this year's Foundation Day Celebrations to be held on 2nd October. Theme for this celebration will be "SAMANVAYA"



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5. The Chairperson presented the report of the successful organization of the R. P. Vyas Memorial Lecture and the National level seminar on History on 25th July, 2016. The event witnessed a gathering of experts of the field and the students and faculty got to the opportunity to learn and interact with them.
6. Dr. Anil Purohit submitted proposal for research project to ICHR.
7. Report regarding the Extension Lecture, Legal Awareness Camp and other NSS activities held during July and August was presented in the meeting. The members applauded the continuous dedication of the NSS team and the students involved.
8. A community awareness program under the Swachha Bharat Abhiyan scheme is to be conducted by the college and the preparations of the event were being done under the guidance of the Chair.
9. Prof. S. P. Vyas from the Management, suggested a plan for building of rooms for labs and for the proposed Study centre of IGNOU.
10. Member Dr. Pragya P. Harsh informed the committee about the progress of the classes being conducted under the PMKVY scheme. A total of 204 students enrolled for this skill development program this year. The committee commended the zeal of students to learn skills and congratulated the training and placement cell for this venture.
11. The members were informed about the constitution of the Student body for the current academic session under the guidance of the Union Advisor Dr. Sunita Bohra.
12. The Student union celebrated the Teacher's Day and Non-Teaching and Office Employees' Day on 5th September celebrating the Builders and helping hand of the college.
13. The details regarding the dates and the theme for the Annual students' fest- Kriti were discussed and dates for the fest were finalized to be 22nd December-24th December, 2016.
14. Committee was informed about the co-curricular activities in the upcoming days in the various faculties including a 2-day technical workshop Department of Geography, extension lecture in the Department of Sanskrit and the previously proposed 2 day National conference by the Department of Biotechnology and APSI.



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15. Status of the plan to adopt E-file system for promoting paperless office was also discussed.
16. Meeting was concluded by Dr. Avinash Bohra .
17. Dr. Asha Sharma delivered the vote of thanks.

IQAC Chairperson



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Internal Quality Assurance Cell (IQAC)

Minutes of Meeting held on 14th December, 2016

The following members were present in the meeting-

1. Dr S P Vyas, Member, Management
2. Dr Manorama Upadhyaya, Principal and Chairperson IQAC
3. Dr Avinash Bohra, Coordinator IQAC
4. Dr Ranjana Upadhyaya, Member
5. Dr. Anil Purohit, Member
6. Dr Pragya P Harsha, Member
7. Dr Asha Sharma, Member
8. Ms Tina Vyas, Member

Agenda: 1. To discuss the progress of IQAC plans proposed in previous meeting.
2. To discuss the details of the college free ship and other scholarship opportunities for students with weak economic background.
3. Academic planning for the upcoming session with proposals for new courses to be started in the next academic year.

The following points were discussed in the meeting.

1. The Coordinator of IQAC welcomed everyone in the committee meeting and presented the agenda of the meeting.
2. IQAC chairperson and committee appreciated the work done by the NSS officers and volunteers. The Blood Donation camp organized by NSS and Red Ribbon Club under this was much appreciated by everyone.
3. This year a flash mob on “BetiBachaoBetiPadhao” will be organized by the NSS which will help in sensitizing the local community about female infanticide and



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girl education. The details regarding the various NSS activities like the free medical checkup camp and others due to be held around 21st-27th Dec., 2016 were discussed. It was informed that the Extension Lectures on Environment, Swachh Bharat Abhiyaan, Voluntary services around the local neighborhood community, Drug Awareness programme would also be carried out during this time.

4. The committee was informed that the training and placement cell has conducted placement drives this year as well, in association with various well-known companies of national and international repute and many students were successful in securing jobs at these companies. A total of 183 students were benefitted from the Career Counseling and Training activities conducted by the college.
5. In order to support students with weak economic background and provide them a means to continue their education uninterrupted the College Free-ship was provided to 89 students for the current academic year. The committee applauded the efforts of the college management and staff in carrying out this activity. The committee also congratulated 19 students for securing the Mahindra Finance Scholarship.
6. In view of the continuous evaluation of teaching and learning, the Pre-University Test schedule was discussed and the schedule of the exam will be published online in January in a timely manner. It was proposed that the results for the exam be communicated to the students as early as possible so that the students can derive maximum benefit from the evaluation process.



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7. In view of the upcoming University exams for Private and Regular students at the college, the examination committee was advised to continue with the e-filing and emailing of duties for various shifts to the teachers as a step towards paper-less office culture.
8. IQAC proposed a online workshop in remote sensing for geography students and other who has interested in this course.
9. The committees were formed to organized sports and cultural activities in "KRITI- 2016"
10. The Chairperson took a follow up on the efforts to open up an IGNOU study centre at the college.
11. It was brought to the knowledge of the committee that the faculty members have applied for minor and major projects through and other government agencies this year as well.
12. The meeting was concluded by the Coordinator.
13. Dr Anil Purohit delivered the vote of thanks.

IQAC Chairperson



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Internal Quality Assurance Cell (IQAC)

Minutes of Meeting held on 23rd May, 2017

The following members were present in the meeting-

1. Dr S P Vyas, Member, Management
2. Dr Manorama Upadhyaya, Principal and Chairperson IQAC
3. Dr Avinash Bohra, Coordinator IQAC
4. Dr Ranjana Upadhyaya, Member
5. Dr. Anil Purohit, Member
6. Dr Pragya P Harsha, Member
7. Dr Asha Sharma, Member
8. Ms Tina Vyas, Member

Agenda: 1. To discuss and communicate the AQAR to the Core Committee.

2. To present the proposed plan for the next academic session 2015-16

The following points were discussed:

1. The Chairperson of IQAC, Principal Dr. Manorama Upadhyaya welcomed the management and committee members.
2. The Chair discussed about the organization of the Pre-University Tests in January-Feb., which helped the Undergraduate and Post Graduate students in preparations for their term end exams. The e-filing initiative of mailing the duty lists to the invigilators was appreciated. The challenges and technical difficulties faced during the examination were discussed and the Chair and Management member provided critical suggestions for improvement.
3. The evaluation report of the faculty was presented to the management for necessary action.
4. The committee proposed the renewal of MoU with NSDC and commended the work done by the team in skill development.
5. The proposal to prepare the Academic calendar and Extension activity schedule for the next academic schedule was put in the meeting.



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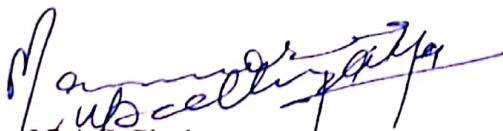
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6. Introduction of new courses/diploma programs for overall development of the students was once again discussed by the members in the meeting.
7. The Alumni Meet was held in this month and the alumni appreciated the efforts of the college to create a more active association of the pass outs. The management member Prof. S. P. Vyas stated that more of such events are held in a timely manner and efforts be made to digitalize the data related to the Alumni Association and its activities.
8. Dr. Avinash Bohra informed the committee that the college was formally granted permission to open up an IGNOU Study Centre at the premises by the IGNOU Regional Centre, Jodhpur. The members appreciated the hard work done by all the people associated with this process and congratulated the team and the staff. The Chair suggested that the courses especially Diploma and Certificate Courses available in through IGNOU be made known to all the students of the college so that they can benefit from them to the maximum. Prof. S. P. Vyas, assured all the support in this activity from the management side.
9. The committee praised the efforts of the faculty members who were able to secure projects for research and in turn help students get accustomed to the field but also felt the need that more faculty members were required to work in that direction and publish their research in journals of repute.
10. With the view to emphasize more eco-friendly activities and develop a more sustainable approach, the committee invited suggestions from the faculty and members. Although the process of e-filing had been initiated, the Chair and management felt a need to make serious efforts towards a more paperless and environment friendly approach.
11. The Chairperson emphasized on the need to organize seminars and conferences by different departments as they would help the students and the faculty connect with eminent teachers and researchers of the subject and bridge the gap between learning and research.
12. Dr. Pragya P. Harsha delivered the vote of thanks and the meeting was concluded by the Coordinator.


IQAC Chairperson